



# Leave of Absence Request

Name of Member \_\_\_\_\_

Today's Date \_\_\_\_\_

Reason for absence \_\_\_\_\_

To the Board of Directors:

Because of other commitments, I will be unable to attend or makeup Rotary meetings for the period from \_\_\_\_\_ to \_\_\_\_\_ , and therefore request that I be granted a leave of absence for that period.

It is my understanding that for that period of time, I will be excused from paying for meals, but am obligated to pay dues of \$10.00\* a month.

\_\_\_\_\_  
Rotarian's signature

(Note: This request is to be used and approved only in the event that the member finds it necessary to be absent for a period of four or more meetings.)

\*Approved by the Board of Director's on December 21, 1976 and amended on August 5, 1985.